



Gresham (City Side) Committee

Date: FRIDAY, 26 FEBRUARY 2021

Time: 11.00 am

Venue: <https://youtu.be/NIV8nWmNZL8>

Members: Sheriff Christopher Hayward (Chairman)
Deputy Dr Giles Shilson (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Simon Duckworth
Deputy Tom Hoffman
Deputy Edward Lord
Alderman & Sheriff Professor Michael Mainelli
Wendy Mead
Alderman Sir Andrew Parmley
John Scott
The Rt. Hon. The Lord Mayor (Ex-Officio Member)

Enquiries: Joseph Anstee
joseph.anstee@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/NIV8nWmNZL8>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk

AGENDA

Part 1 - Public Agenda

1. APOLOGIES

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. MINUTES

To agree the public minutes and non-public summary of the meeting held on 30 October 2020.

For Decision
(Pages 1 - 6)

4. ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE

Report of the Town Clerk

For Decision
(Pages 7 - 8)

5. GRESHAM ALMSHOUSES UPDATE

The Director of Community and Children's Services to be heard.

For Information

6. GRESHAM MUSIC COLLECTION CONSERVATION: UPDATE ON RESTORATION ACTIVITY

Report of the Town Clerk

For Information
(Pages 9 - 12)

7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

8. ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

9. EXCLUSION OF THE PUBLIC

MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

10. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 30 October 2020.

For Decision
(Pages 13 - 14)

11. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE
CONSIDERATION**
Papers to be circulated separately
12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

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GRESHAM (CITY SIDE) COMMITTEE **Friday, 30 October 2020**

Minutes of the meeting of the Gresham (City Side) Committee held at on Friday, 30 October 2020 at 10.45 am

Present

Members:

Sheriff Christopher Hayward (Chairman)
Deputy Dr Giles Shilson (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Simon Duckworth
Deputy Tom Hoffman
Deputy Edward Lord
Alderman & Sheriff Professor Michael Mainelli
Wendy Mead
Alderman Sir Andrew Parmley
John Scott

Officers:

Steven Reynolds	- Chamberlain's Department
Tom Leathart	- City Surveyor's Department
Jacqueline Whitmore	- Community & Children's Services
Jenna Brassett	- Chamberlain's Department
Kirpal Kaur	- Comptroller & City Solicitor's Dept.
Greg Moore	- Town Clerk's Department
Peter Ross	- Town Clerk's Department

At the outset of the meeting, Alderman Sir Andrew Parmley was moved into the Chair until the election of a Chairman by the Committee.

1. APOLOGIES

Apologies for absence were received from the Rt. Hon. The Lord Mayor.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Committee received the Order of the Court of Common Council on 16 July 2020 appointing the Committee and approving its terms of reference.

The Town Clerk advised that the Committee would ordinarily consider a report reviewing the Committee's terms of reference at this meeting, and proposed that in order to avoid duplication, the Committee consider its terms of reference as set out in the Order of the Court of Common Council. The Committee did not propose any amendments to be made to the terms of reference at this time.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No.29. The Town Clerk read a list of Members eligible to stand and Sheriff Christopher Hayward, being the only Member who expressed his willingness to serve, was duly elected as Chairman of the Committee for the ensuing year.

The Chairman thanked Members for their confidence in him and expressed his excitement at leading the Committee, before paying tribute to the outgoing Chairman, Deputy Dr Giles Shilson,

The Chairman then welcomed new Members Alderman Sir Andrew Parmley and Deputy Keith Bottomley on their first meeting of the Committee. The Committee then gave thanks to outgoing Members Alderman Ian Luder and Deputy John Bennett, for their valued service and contributions to the Committee.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No.30. In accordance with Standing Order 30, paragraph 3a, Deputy Dr Giles Shilson, as the immediate past Chairman and being willing to serve, was duly elected as Deputy Chairman of the Committee for the ensuing year.

RESOLVED UNANIMOUSLY: THAT the Members of the Gresham Committee (City Side) express their sincere thanks to:

Dr Giles Robert Evelyn Shilson, Deputy

for the enthusiastic, capable, and astute manner in which he has presided over their proceedings since his election as Chairman in June 2017.

During his term of office, the Chairman has been a strong advocate for Gresham College and has been instrumental in supporting its continued success: in particular, through the agreement of a historic new five-year funding arrangement and associated business plan, which will transform the College's present and future. The new arrangements have provided a substantial improvement to the College's operating model, putting in place key performance indicators and business reporting mechanisms. Supported by the appointment of a new Chairman, Provost, and Chief Executive, they will allow the College to begin income generating activities and partnership activities with City businesses in earnest, whilst also allowing for Gresham College to play a larger and more innovative role in deepening and widening the City's own educational activities, cultural mission, and social impact. Truly, it has been a period of fundamental change for the College, and we owe Giles an enormous debt of gratitude for his efforts in supporting them to a position fit for the 21st century and beyond.

Under Giles' Chairmanship, the Committee has also continued to build on excellent relations with the Mercers' Side and, as a consequence, the period has seen an increasingly productive, co-operative and fruitful Joint Grand Gresham Committee. His tenure has seen the completion of work on the first biography of Sir Thomas Gresham since 1925, with a copy gifted to every Member of the Court to promote the legacy of Sir Thomas and the work of the College. He has also motivated and overseen the restoration project of the Gresham Music Collection, securing funds to address an area of responsibility sadly neglected over the past 50 years but now, at long last, being restored to prime condition.

At the conclusion of his term of service as their Chairman, the Committee would like to thank him for his cordial and humorous chairmanship, and the intelligent contribution he has made to the accomplishments of the Committee. We hope that the City Side can continue to depend on his skills and experience as he turns his attention to his future challenges.

The Deputy Chairman then thanked Members for their words of thanks, and his expressed his anticipation in continuing to serve the Gresham (City Side) Committee, both as the Deputy Chairman and a Member of the Committee.

6. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 15 May 2020 be approved as a correct record.

7. **REVENUE BUDGET 2020/21 AND 2021/22**

The Committee considered a report of the Chamberlain and the Director of Community and Children's Services presenting the annual submission of the revenue budgets overseen by the Committee. The report also sought approval for the 2020/21 latest revenue budget and the proposed revenue budget for 2021/22, as shown in the report, for subsequent submission to the Finance Committee. The Chamberlain introduced the report and drew Members' attention to the key points, also highlighting the changes between the two financial years.

RESOLVED – That the Gresham (City Side) Committee:

- i) Review the latest 2020/21 revenue budget to ensure that it reflects the Committee's objectives and, if so, approve the budget for submission to the Finance Committee; and
- ii) Review the proposed 2021/22 revenue budget to ensure that it reflects the Committee's objectives and, approve the budget for submission to the Finance Committee.

8. **REVENUE OUTTURN - 2019/20**

The Committee received a report of the Chamberlain and the Director of Community and Children's Services presenting the 2019/20 revenue outturn for the Gresham (City Side) Committee for information. The Chamberlain introduced the report and drew Members' attention to the key points.

RESOLVED – That the report be noted.

9. **DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 OF THE SIR THOMAS GRESHAM CHARITY**

The Committee received a report of the Chamberlain providing Members with a copy of the draft Annual Report and Financial Statements for the year ended 31 March 2020 for The Sir Thomas Gresham Charity (charity number: 221982) for information.

A Member proposed that going forward, the Members of the Gresham (City Side) Committee be listed in the annual report, in the interests of transparency, and this was agreed.

The Committee gave thanks to the Chamberlain for the financial work undertaken for the Charity.

RESOLVED – That the report be noted.

10. **GRESHAM ALMSHOUSES UPDATE**

The Committee received a report of the Director of Community and Children's Services giving Trustees an information update on the Gresham Almshouses, in Lambeth. Some of the information in the report related to the City of London Almshouses on the same estate.

The Director of Community and Children's Services introduced the report and confirmed that the Almshouses residents were currently all well, with no confirmed cases of COVID-19, and officers continuing to monitor and support residents during this challenging period. The Director of Community and Children's Services added that outside works on the Gresham Almshouses were underway.

The Chairman advised the Committee that due to the circumstances, the Committee would not be able to undertake its annual Christmas Hamper visit to the Almshouses this year, but that the hampers would still be provided and delivered to residents, with the best wishes of all Members of the Committee.

RESOLVED – That the report be noted.

11. **GRESHAM MUSIC COLLECTION CONSERVATION: UPDATE ON RESTORATION ACTIVITY**

The Committee received a report of the Town Clerk updating the Committee on the Gresham Music Collection conservation project. The Chairman introduced the item and advised that there had been some delay to the project as a result of COVID-19, but that it was hoped the project would be completed by Christmas.

The Town Clerk further advised that there were seven items of the Collection still to be restored, and that the project was progressing on schedule against its updated timescales.

RESOLVED – That the report be noted.

12. DECISIONS MADE UNDER DELEGATED AUTHORITY

The Committee received a report of the Town Clerk detailing a decision taken since the last meeting regarding an extension of appointment for the Gresham Professor of Divinity.

RESOLVED – That the report be noted.

13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

14. ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

The Committee recorded its formal congratulations to Sir Roger Penrose, Gresham Professor of Geometry from 1998 to 2001, on his award of the 2020 Nobel Prize in Physics for his work on black holes. The Committee then paid tribute to the numerous achievements of Sir Roger's distinguished career.

15. EXCLUSION OF THE PUBLIC

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
16 - 17	3
18 - 19	-

16. NON-PUBLIC MINUTES

RESOLVED – That the non-public minutes of the meeting held on 15 May 2020 be approved as a correct record.

17. JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

18. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 11.15 am

Chairman

Contact Officer: Greg Moore
gregory.moore@cityoflondon.gov.uk

Committee:	Date:
Gresham Committee (City Side)	26 February 2021
Subject: Annual Review of the Committee's Terms of Reference	Public
Report of: Town Clerk	For Decision
Report author: Greg Moore	

Summary

As part of the post-implementation review of the changes made to the governance arrangements in 2011, it was agreed that all committees should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of committees by the Court of Common Council.

The Terms of Reference of the Gresham Committee (City Side) are attached as an appendix to this report for your consideration.

Recommendation

That, subject to any comments and agreement, the Committee approves the Terms of Reference of the Gresham Committee (City Side) for submission to the Court, as set out in appendix 1.

Appendices

- Appendix 1 – Order of the Court of Common Council dated 16 July 2020, appointing the Gresham Committee (City Side) and setting out its Terms of Reference.

Contact:

Joseph Anstee
Town Clerk's Department
Telephone: 020 7332 1480
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RUSSELL, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 16 th July 2020, doth hereby appoint the following Committee until the first meeting of the Court in April, 2021.
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GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2020/21**

ALDERMEN

- 8 Professor Michael Raymond Mainelli, Sheriff
- 1 Sir Andrew Charles Parmley

COMMONERS

- 4 (4) Nicholas Michael Bensted-Smith, J.P.
- 4 (4) Christopher Michael Hayward, Sheriff
- 12 (3) Wendy Mead, O.B.E.
- 6 (3) John George Stewart Scott, J.P.
- 13 (2) Simon D'Olier Duckworth, O.B.E., D.L.
- 10 (2) Dr Giles Robert Evelyn Shilson, Deputy
- 1 (1) Keith David Forbes Bottomley, Deputy
- 16 (1) Tom Hoffman, M.B.E., Deputy
- 4 (1) Edward Lord, O.B.E., Deputy

together with the ex-officio Member referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
- (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
 - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
 - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

Committee:	Date:
Gresham (City Side) Committee Joint Grand Gresham Committee	26 February 2021 26 February 2021
Subject: Gresham Music Collection Conservation: Update on Restoration Activity	Public
Report of: Town Clerk	For Information
Report authors: Joseph Anstee – Town Clerk's Department Peter Ross – Principal Librarian, Guildhall Library	

Summary

At the February 2018 meetings of the Gresham (City Side) and Joint Grand Gresham Committees, discussion took place in relation to the Gresham Music Collection, elements of which were in particularly urgent need of repair or restoration work. Given the legal liability on the City Corporation and Worshipful Company of Mercers to maintain the Collection, a feasibility study was undertaken to ascertain the activities and costs associated with restoring and preserving the items within it. Subsequently approval was obtained in May 2018 for funds to undertake the most urgent works and restore those items in need of most immediate attention.

The restoration works were originally expected to be completed in June 2020; however, due to the negative impact of the COVID-19 pandemic on delivery timescales, completion of the project was delayed. However, the project is now complete. This report updates Members on the completion of the project and on the intended course of action in respect of the restoration of the remainder of the Collection and ongoing maintenance.

Recommendation

That the completion of the project to restore the Music Collection, and the update on further restoration activity, be noted.

Main Report

Background

1. Originally put together by Edward Taylor, who was appointed Gresham Professor of Music in 1837, the Gresham Music Collection belongs to Gresham College but has been on deposit at Guildhall Library since 1958. The most important single items within the Collection are probably the very early copy of Thomas Tallis's *Spem in Alium*, which is regarded as one of the most important copies of Tallis's work in existence, and the Purcell Autograph manuscript, which is an anthology of 48 songs, all but the last three in Purcell's hand.
2. Much of the rest of the collection remains undiscovered, despite it having many significant manuscripts – these make up the majority of those which the Principal Librarian has assessed as needing very urgent attention. They include autograph manuscripts by John Blow (1649–1708), choirmaster at St Paul's Cathedral, and an annotated copy of Handel's *Messiah* from which the famous 18th Century soprano Gertrude Mara sang. This volume also has autograph notes by Dr

Samuel Arnold (1740 – 1802), who was both a composer and the publisher of the collected works of Handel.

3. In 1959, the City Corporation, in conjunction with The Worshipful Company of Mercers, formally agreed to be the custodian of the Gresham Music Collection, with any costs as deemed necessary to be executed by the Gresham Committee.
4. The Collection is insured under the City Corporation's general insurance for library items (*see: report to Gresham (City Side) Committee, October 2015*). However, elements within the collection were identified as in urgent need of restoration and repair and, to honour this responsibility, it was agreed that a feasibility study should be produced setting out a breakdown including costs of what was immediately necessary, and what was desirable (i.e. to return the totality of the Collection into acceptable condition).
5. At the May 2018 Gresham (City Side) and Joint Grand Gresham Committee (JGGC) meetings, the Principal Librarian presented an assessment of the prioritisation of works and a breakdown of costs. To save those works which needed most immediate attention to prevent irretrievable loss, approval was therefore sought and obtained for funding to allow the works to proceed.

Update on Restoration Work

6. Following the appointment of an experienced Book Conservator, work commenced on the project on 17 September 2018 and it was anticipated that these activities would be completed by the end of June 2020.
7. However, in March 2020, in response to the emerging COVID-19 pandemic, Her Majesty's Government took the decision to encourage (and subsequently enforce) social distancing and lockdown restrictions. This necessarily impacted on the ability of the conservator from being able to gain access to the relevant books and to complete the project within the timescales originally envisaged.
8. Since the easing of lockdown restrictions, some further works were able to be progressed. A revised completion date of Christmas 2020 was anticipated for this initial stage of the project, subject to any further movement restrictions.
9. The Gresham Music Collection project is now complete and subsequently the conservator, Rachael Smither, has left in order to take up a new post at Cambridge University. Shortly before her departure, both she and the Head Conservator, Caroline De Stefani, took part in an online talk about the conservation work on the collection, which was attended by members of the public and by conservation professionals across the country.

Future Works

10. Members were also previously keen to understand the likely costs and level of activity required to get the totality of the collection into acceptable condition once the priority works were complete.
11. Whilst around a third of the Collection are music pieces, there are also more than 700 (719) volumes of history, travel, biography and more from the sixteenth century onwards that formed part of the original Gresham College deposit and which make up the rest of the Collection. On the whole, these have been

assessed as being less historically important than the music volumes and, for the most part, in a better condition, which may indicate that they were separately housed at the College before they came to Guildhall Library in 1958.

12. At the last meeting of the Joint Grand Gresham Committee in October 2020, Members reiterated their commitment to a survey to assess the amount of work required to restore other parts of the Collection. Further to this, the Principal Librarian estimated that the amount of work required would be less than that required for the restoration of the Music Collection.
13. It was further advised that the survey would constitute part of the existing agreement with the London Metropolitan Archive and could therefore be undertaken at no cost to Gresham College, although there may be small ongoing costs plus that for any work to be undertaken.
14. Following the completion of the restoration of the Music Collection, focus turned to undertaking this survey. However, due to the current lockdown restrictions, the survey is unfortunately on hold, as no staff are currently based at Guildhall Library. As it is currently not clear when these restrictions will be lifted to the extent that staff are back on site, it is not yet clear when the survey can be resumed.
15. The Principal Librarian has confirmed that the survey will be carried out by the Head Conservator, at no cost to the College or the Gresham Committees as the cost can be covered as part of our service level agreement with the conservation team at the London Metropolitan Archives. As soon as is practicable, an estimate will be provided of the number of hours required to carry out the work, and the Gresham survey will be prioritised as staff return to the building.

Ongoing Maintenance

16. Members also previously asked that an assessment of what would be required to maintain the Collection on an ongoing basis be produced. Whilst it will not be fully possible to calculate a realistic figure in respect of ongoing costs until such time as the various stages of the restoration project have been completed, the Principal Librarian is confident that, having completed the necessary work on all the material, the annual costs would be quite low. Once stabilised, stored and consulted in a controlled environment (such as Guildhall Library), there should only be a limited necessity for further significant intervention.
17. It is believed that the serious problems of the Gresham Music Collection were sustained before the collections were deposited at the Library: Guildhall Library has many collections of a similar age and level of use, yet their condition has remained stable with none of the problems across the board that one finds in the Gresham Music Collection.

Future Considerations

18. Members previously agreed that consideration should be given to a number of items once restoration work is completed. For the sake of completeness, these are set out below:

- a) The general issue of displaying the Collection in due course, e.g. at the London Metropolitan Archives or the new Museum of London, to facilitate the greatest ease of access to the public who may wish to access the works.
 - b) Ascertaining resource requirements associated with ongoing conservation, to prevent the Collection falling into disrepair in future.
 - c) The potential to divide the Collection into two distinct parts with revised nomenclature, i.e. the music items be referred to as the Gresham Taylor Collection, with the non-music pieces separated out as a discrete Collection.
 - d) A performance, such as of *Spem in Alium*, to help showcase and celebrate the works once restoration is complete.
19. Further to this, the Principal Librarian has kindly offered to host a visit to the Library for the Members of the Joint Grand Gresham Committee once it is practicable, so that Members can view the collection.
20. Although restoration activity in respect of the Gresham Music Collection has been completed, the ongoing restrictions in respect of COVID-19 continue to restrict activity in respect of the collections, although Members are invited to consider the options for such a time when they can be advanced.

Conclusion

21. Members are asked to note the completion of the project in respect of the restoration of the Gresham Music Collection and note that further reports, concerned with the restoration of the remainder of the Collection and arrangements for its future display and care, will be presented in due course.

Contacts:

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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